

PORT OF THE DALLES COMMISSION
Regular Meeting Minutes
October 15, 2018
Port Office

The Regular Meeting of the Port Commissioners was called to order by President Greg Weast at 7:00PM

ROLL CALL

Present: Greg Weast, Mike Courtney, Robert Wallace, Staci Coburn
Staff: Andrea Klaas, Executive Director; Kathy Norton, Director's Assistant; Kathy Ursprung, Marketing & Communications; Angie Wilson, Bookkeeper; Bill Dick, Attorney
Guests: Mark McCavic, Phil Scoles, Ted Valkov, Carrie McCocquodale

PLEDGE OF ALLEGIANCE: Commissioner Wallace

AGENDA CORRECTIONS or ADDITIONS

Andrea asked to have a Marina Quarterly Report added to Staff Reports and an additional item added to the Executive Session.

VISITOR BUSINESS (for items not already on the agenda)

Nothing

PORT CALENDAR/EVENTS

None available

ACTION ITEMS

1. **Motion to approve the September 12, 2018 Regular Meeting Minutes and the September 24, 2018 Special Meeting Minutes. M/M.Courtney, S/S.Coburn. Motion approved unanimously.**
2. September, 2018 Financial Reports: Commissioner Coburn stated she had reviewed the financial reports and found no issues. Avg Interest Rate for LGIP is 2.25%. General Fund-Progress billing for Friend & Reagan in the amount of \$6,000.00 for the 2017-18 audit. Nothing to report in Marina or PDF. Through the first quarter and meeting standards in all areas of the budget.
 - a. **The September 2018 Financial Reports were approved by consensus.**

REPORTS

1. *Marina Quarterly Report:* Angie provided January-September, 2018 financial reports as per the Marina Management Agreement and updated the Commission on Marina activities. The old water line is being removed this week, PUD is ready to select a contractor and get started on the new electrical system.
2. *Staff Report:* A full report was provided in the Agenda Packet. Marina Guest moorage pump-out/dump station required the addition of legs to allow for installation and maintenance. The contractors plan to have the equipment installed by mid-October; Klindt Cove Kiwanis Park is finally moving forward. All permits approved, Crestline moved equipment on-site. Crestline, Hage Electric, Jordan/Chelsea, Parks District and Kiwanis representative all working together to make the project move quickly. State Parks Grant closes 10/31/2018 but there is an extension that we will apply for to allow for landscaping work to be completed in the spring, 2019; GorgeWorks program focused on Host Employer recruitment. Continuing to work on ways to transition the program to CGCC; Airport marketing video completed. Marketing strategy/budget meeting is being scheduled; Tour of Food Innovation Center in Portland. Discussion on opportunities for partnership and see potential for innovation

partnerships in The Dalles; CGIC irrigation SDC fees still and issue that needs to be researched further.

3. *Reports of Committees*

- a) Chamber of Commerce: Commissioner Griffith – No report.
- b) Dufur: Wallace – City water system and school bond process moving forward.
- c) Wasco EDC: Ursprung – Made a presentation to the Chamber EDC.
- d) Urban Renewal: Coburn – Meeting with developer regarding plans for the Griffith building. Tony’s building project on hold.
- e) COT: Weast/Klaas – Andrea reported DC trip was good. There is a lot going on in DC, the current congress is the most active congress in a long time. Came back with options to explore for securing the Scenic Area Economic Development funds. Information on categorical exclusion status for national forests, Mt Hood forests do not have the exclusion, will be working to make that happen.

7:10PM - In to Executive Session

EXECUTIVE SESSION *(as allowed by ORS 192.660 (2) (e) (f) (h)) This will include discussion of real property transactions, legal rights and duties of a public body with regard to current litigation and privileged legal communication. Media representatives are instructed not to report or disclose matters discussed in executive session.*

8:50PM – Out of Executive Session

9:00PM – Back into Executive Session

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9:15PM – Out of Executive Session

DECISIONS FROM EXECUTIVE SESSION

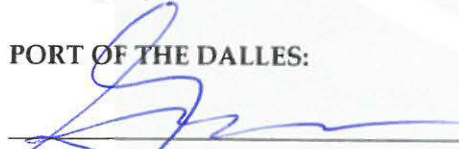
Nothing

COMMISSION CALL

1. President: Commissioner Weast – Need to come up with options regarding industrial center irrigation system SDC’s.
2. Commissioners: Nothing


THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE PORT COMMISSION, the meeting adjourned at 9:30PM.

PORT OF THE DALLES:



Greg Weast, President
Board of Commissioners

ATTEST:



Robert Wallace, Secretary
Board of Commissioners

DATE APPROVED:

Prepared by: K.Norton